NIT No : 10/16-17 dated 17.10.2016

Tender document for CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad.

Client:

National Institute of Design
Paldi, Ahmedabad 380 007 India
Tele : 079 26629500, 079 26629600
National Institute of Design (NID) invites on line tenders (through e-tendering) from established & reputed firms / bidders with experience for CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad. Tender Notices & Tender documents are available on Govt. Of India Central Public Procurement Portal [www.eprocure.gov.in](http://www.eprocure.gov.in) and [www.nprocure.com](http://www.nprocure.com) for downloading. Any modification / corrigendum etc. In the tender will be available on this website. Tender document can be viewed only on [www.nid.edu](http://www.nid.edu) / tender.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>NIT No.</th>
<th>Name of work &amp; Location</th>
<th>Estimated cost put to bid in Rs.</th>
<th>EMD in Rs.</th>
<th>Period of completion</th>
<th>Last date &amp; time of bid, EMD, e-tender processing fees online &amp; Hardcopy submission</th>
<th>Time &amp; date Of opening of technical bid.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>1</td>
<td>10/16-17</td>
<td>CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad.</td>
<td>8.00 Lakh</td>
<td>16,000/-</td>
<td>3 months</td>
<td>28.10.2016 up to 15.00 hrs. e-tender fees Rs. 2500/-</td>
<td>28.10.2016 at 17.00 hrs</td>
</tr>
</tbody>
</table>

NID reserves the right to accept or reject any or all the offers without assigning any reason.
ESTIMATED VALUE OF CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad campus is - Rs 8.00 Lacs
**NOTICE INVITING e-TENDER (NIT)**

NID, Ahmedabad invites online item rate open tenders through press in Two bid System from experienced, reputed and eligible Contractors/ Agencies for “CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad. “ and as per schedule as under:

<table>
<thead>
<tr>
<th>Tendering Document No</th>
<th>10/16-17 dated 17.10.2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of the Work</td>
<td>CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad</td>
</tr>
<tr>
<td>Brief Scope of Work</td>
<td>Carpentry Works of wooden ducting for Air conditioning system as per approved</td>
</tr>
<tr>
<td>Estimated Cost</td>
<td>Rs. 8,00,000.00 (Rupees Eight Lacs Only)</td>
</tr>
<tr>
<td>Period of Completion</td>
<td>3 Months (Six Months)</td>
</tr>
<tr>
<td>Earnest Money Deposit</td>
<td>Rs. 16,000.00 (Rupees Sixteen Thousand Only)</td>
</tr>
<tr>
<td>Non-refundable cost of Tender document</td>
<td>Rs. 2500.00 (Rs. Two Thousand Five Hundred Only) in the shape of DD/PO in favour of NID Payable at Ahmedabad</td>
</tr>
<tr>
<td>Last date &amp; time of submission of Online Tender</td>
<td>Upto 28.10.2016 by 15.00 Hrs</td>
</tr>
<tr>
<td>Period during which hard copy in original of EMD, Cost of Tender Document, Letter of Acceptance of tender conditions unconditional other document as per NIT shall be submitted.</td>
<td>before and up to 15.00 Hrs on 28.10.2016 in the office of: Secretary &amp; Head, General Administration, NID, Paldi, Ahmedabad -380 007</td>
</tr>
<tr>
<td>Date &amp; Time of Opening of technical Tender</td>
<td>28.10.2016 at 17.00 Hrs.</td>
</tr>
</tbody>
</table>
Date & Time of Opening of Financial Tender | To be intimated later
--- | ---
Validity of offer | 90 days from the date of opening of financial bid
Pre-Tender Meeting & Venue | -

QUALIFYING REQUIREMENT FOR BIDDER:

The bidder who wishes to participate in the bidding shall satisfactorily establish that he fulfils the qualifying requirements stipulated here under and Joint ventures are not accepted:

<table>
<thead>
<tr>
<th>Estimated cost put to tender (Rs. in lakh)</th>
<th>Average Annual Turnover during last 3 years ending 31.03.16 (Rs. in lakhs)</th>
<th>Proof of having completed similar works such as Civil works including Carpentry works etc successfully completed works during last during last 5 years ending previous day of last date of submission of application as detailed below: (bidders should fulfill either of three options)</th>
<th>Latest Bank Solvency value of (Rs in Lakh)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.00 Lacs</td>
<td>8.00</td>
<td>6.40</td>
<td>4.80</td>
</tr>
</tbody>
</table>

(Similar Works for this purpose means “Civil works i.e Carpentry works etc.”)

The bidder must fulfil the requirements under sub-head “Parameters of bidding” also.

1.0

a) The past experience in similar nature of work should be supported by certificates issued by an officer not below the rank of Executive Engineer or Equivalent. In case the bidder has executed the work(s) under a private sector, the value of the work shall be reflected in the TDS of the Corresponding year(s) and shall submit requisite Proof/ TDS certificate for the same.

b) The value of free issue of materials shall be taken in to account while evaluating completion cost of project. The value of such materials incorporated in the project should be certified by the Client.

c) “The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders.”

d) Should not have incurred any loss in more than two years during the last three years ending 31st March 2016.

e) In addition to the above, the applicant has to submit the following documents/information’s:-

   a. Should have valid Service Tax Number.
   b. Should have EPF Registration Certificate.
c. Should have Sales Tax/VAT-Registration certificate from State/Central Govt.
d. Bank Solvency certificate for the value of at least Rs 3.20 lakh issued not before
six month of the date of publication of this NIT.
e. Completion certificate from the clients.
f. Sufficient manpower and resources to carry out such works.
g. Complete Name and mailing address of the applicant along with Telephone numbers, Mobile Numbers and
E-mail address.
h. Information regarding the Constitution of the applicant/firm e.g. Proprietors,
Partnership, Private etc. along with proof of the same such as copies of registration
with Council of Architecture/ Certificate of Incorporation/Partnership deed etc.
i. Details of projects executed supported by copies of completion certificates/agreement/LOI etc.
j. Details of key Personnel on roll and their qualification and experiences
k. Copies of PAN/TAN card
l. Details of Litigations, if any

The tender document can be downloaded from website www.nprocure.com and www.eprocure.gov.in & it can be viewed
only on NID website www.nid.edu “Corrigendum, if any, not to be published in any News Paper”. It will be available on
www.nprocure.com & www.eprocure.gov.in only.

2.0 The intending tenderer must read the terms and conditions carefully. He should only submit his tender if he
considers himself eligible and he is in possession of all the documents required.

2.0(A) Information and Instructions for Tenderers posted on Website(s) shall form part of Tender Document.

3.0 The Tender Document as uploaded can be viewed and downloaded free of cost by anyone including intending
tenderer. But the tender can only be submitted after uploading the mandatory scanned documents a) Demand Draft
/ Pay order towards cost of tender document b) Demand Draft/Pay Order against EMD & All other documents shall
be as per Notice Inviting e-tender.

4.0 Set of Contract/Tender Documents:
The following documents will constitute set of tender documents:

a) Notice Inviting e-Tender.
b) Quoting Sheet for Tenderer / Bill of Quantities
c) General Conditions of Contract
d) Technical Specifications & Approved Makes
e) Tender Drawings
f) Acceptance of Tender Conditions
g) Corrigendum, if any.
5.0 The tenderers are required to quote strictly as per terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.

6.0 After submission of the tender the tenderer can re-submit revised tender any number of times but before last time and date of submission of tender as notified.

7.0 When it is desired by NID to submit revised financial tender then it shall be mandatory to submit revised financial tender. If not submitted then the tender submitted earlier shall become invalid.

8.0 On opening date, the tenderer can login and see the tender opening process.

9.0 Contractor can upload documents in the form of JPG format and PDF format.

10.0 Contractor to upload scanned copies of all the documents including valid service tax registration/EPF registration/VAT registration/Sales Tax registration, PAN NO. as stipulated in the tender document.

11.0 If the contractor is found ineligible after opening of tenders, his tender shall become invalid and cost of tender document and processing fee shall not be refunded.

12.0 If any discrepancy is noticed between the documents as uploaded at the time of submission of tender and hard copies as submitted physically by the contractor the tender shall become invalid and cost of tender document and processing fee shall not be refunded.

13.0 Notwithstanding anything stated above, NID reserves the right to assess the capabilities and capacity of the tenderer to perform the contract, in the overall interest of NID. In case, tenderer’s capabilities and capacities are not found satisfactory, NID reserves the right to reject the tender.

14.0 Certificate of Financial Turn Over: At the time of submission of tender, the tenderer shall upload Affidavit/Certificate from Chartered Accountant mentioning Financial Turnover of last 3 years or for the period as specified in the tender document and further details if required may be asked from the tenderer after opening of technical tenders. There is no need to upload entire voluminous balance sheet.

15.0 List of Documents to be scanned and uploaded within the period of tender submission:

   a) Demand Draft/Pay Order or Banker’s Cheque of any Nationalized / Scheduled Bank against EMD (In favour of National Institute of Design payable at Ahmedabad)
   b) Demand Draft/Pay Order or Banker’s Cheque of any Scheduled Bank towards cost of Tender Document.
   c) Letter of Transmittal – Section III
   d) Appendix I – Condition of Contracts
   e) Appendix II – Acceptance of Tender conditions
   f) Form A – Financial Information
   g) Form B – From of Bankers’ certificate from a Scheduled Bank
   h) Form C – Details of all works of similar works successfully completed works during last during last 5 years ending previous day of last date of submission of application
   i) Form D – Projects Under Execution or Award
   j) Form E – Performance report of works referred to informs C & D
   k) Form F - Structure & Organization
   l) Form G – Details of Technical & Administrative personnel to be employed for the work
   m) Form H – Details of Plant Machinery and Equipment likely to be used in carrying out the work
   n) Power of Attorney of the person having digital signature for signing/submitting the tender.
   o) All pages of all the Corrigendum (if any) duly signed by the authorized person.
p) Valid service tax registration/ EPF registration/VAT registration/ Sales Tax registration, PAN NO.
q) Details of Litigations, if any

21.0 In case of any query, please contact on 079-26629777 / 26629676/26629778 during Office hours.
NATIONAL INSTITUTE OF DESIGN, PALDI, AHMEDABAD

To,

______________________
______________________
______________________
______________________

Tender for CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad

GENERAL CONDITIONS

Dear Sirs,

1) NID takes great pleasure in inviting you to quote for the above mentioned work. The building is located at
   the premises of NID, Ahmedabad.

2) The draft for the agreement, conditions of Contract, and specifications are attached herewith for study
   and reference. The type of work, finishes and various conditions to be observed while quoting the work
   are also attached h/w. The site should be seen by the Contractor thoroughly before quoting. It is also
   desirable for the contractor to visit the site for availability of space for stacking the material etc.

3) The bidder is advised to visit the site of work, at his own cost, and examine it and its surroundings to
   collect all information that he considers necessary for proper assessment of the prospective assignment.

4) The bidders shall have to deposit an amount of Rs. 16,000/- as an Earnest Money Deposit (EMD) along
   with the submission of tender documents through a pay order of any Nationalized / Scheduled bank in
   favor of “National Institute of Design” payable at Ahmedabad. On award of the work, he will have to
   deposit 5% of the total accepted contract value (including earnest money deposit) as security deposit in
   the name of NID by Demand Draft only.

5) NID reserves the right to reject any or all the tenders without assigning any reason to do so.

6) The bidder shall have experience of carrying out similar works and shall produce attested documents for
   the same.

7) The bidder shall get done the specialized work given in BOQ through specialized agencies approved by
   NID.

8) The successful bidder shall be notified of the acceptance of his tender within 30 days of the opening of
   the tenders. He shall execute the contract within 15 days following such notification. The tender will be
   valid for a period of 90 days from the date of opening of tenders.

9) The date of commencement of the work shall be within two weeks from the date of letter of intent / work
   order.

Yours faithfully,
Secretary & Head,
General Administration.

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### APPENDIX-I

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of commencement</td>
<td>within 15 (fifteen) days of issue of Work order to commence the work.</td>
</tr>
<tr>
<td>Period of completion</td>
<td>3 months</td>
</tr>
<tr>
<td>Defects liability period</td>
<td>12 (twelve) months from completion of the Work and handing over to NID.</td>
</tr>
<tr>
<td>Liquidated Damage for delay completion</td>
<td>Point five percent (0.5%) per week of the contract value or part subject to maximum five percent of the contract value</td>
</tr>
<tr>
<td>Minimum amount of Running bill</td>
<td>Rs. 1 lakh</td>
</tr>
<tr>
<td>Percentage retention</td>
<td>Ten percent (10%)will be deducted from the gross value of the work done against each RA Bill</td>
</tr>
<tr>
<td>Period of final settlement</td>
<td>2 (two) months from the date of final bill and valuation date of bill submission.</td>
</tr>
<tr>
<td>Security Deposit (SD)</td>
<td>Five percent of the total contract value including EMD</td>
</tr>
<tr>
<td>Labor Cess</td>
<td>If applicable, would be paid at the applicable rate by the approved bidder and Voucher / challan must be submitted to NID. No separate charges would be paid for labor cess; it should be included in the rate.</td>
</tr>
<tr>
<td>Release of Retention and Security Deposit</td>
<td>On completion of defects liability period of 12 months from the date of completion of building / handing over the building to NID whichever is late duly certified by NID - without interest.</td>
</tr>
<tr>
<td>Special Note</td>
<td>Upon short listing of the bidders, if two lowest bidders are found for a single work on both the website, the lowest bidder amongst two L1 bidders will be considered for award of contract. NID reserves the right to accept or reject any or all the offers without assigning any reason.</td>
</tr>
</tbody>
</table>

There must be two separate offers (Technical and Commercial). Both the offers must be submitted at the same time, giving full particulars on website [www.nprocure.com](http://www.nprocure.com) or [www.eprocure.gov.in](http://www.eprocure.gov.in) on or before **15.00 hours on 28.10.2016**. Please note that Identical hardcopy of only technical offer in **sealed envelopes** must be submitted on or before **15.00 hours on 28.10.2016** at NID’s address. Offers received after the date and time specified in this tender will not be accepted. Commercial offer must be submitted online either on [www.nprocure.com](http://www.nprocure.com) or [www.eprocure.gov.in](http://www.eprocure.gov.in) only.

Commercial offer submitted online only will be considered and if submitted in any other form will be not considered and rejected. NID reserves the right to accept or reject any or all the offers without assigning any reason.
SECTION II

INFORMATION & INSTRUCTIONS FOR BIDDERS

1.0 General:
1.1 Letter of transmittal and forms for deciding eligibility are given in Section III.
1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “nil” or “no such case” entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as “not applicable”. The bidders are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bid being summarily disqualified.
1.3 The bid should be type-written. The bidder should sign each page of the application.
1.4 Overwriting should be avoided. Correction, if any, should be made by neatly crossing it, initialling, dating and rewriting. Pages of the eligibility criteria document should be numbered. Additional sheets, if any added by the contractor, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
1.5 References, information and certificates from the respective clients certifying suitability, technical knowledge or capability of the bidder should be signed by an officer not below the rank of Executive Engineer or equivalent.
1.6 The bidder may furnish any additional information which he thinks is necessary to establish his capabilities to complete the envisaged work successfully. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the Employer.
1.7 The credentials submitted in respect of pre-qualification of the tender/tender for specialised work by the first lowest bidder after opening of the financial bid shall be verified before award of work. Any information furnished by the bidder found to be incorrect either immediately or at a later date would render him liable to be debarred from tendering/taking up of work in NID. If such bidder happens to be enlisted contractor of any class in NID, his name shall also be removed from the approved list of contractors.

2.0 Definitions:
2.1 In this document the following words and expressions have the meaning hereby assigned to them.
2.2 Employer: Means the competent Authority of NID, acting through the Sr. Engineer, L&B & Maintenance
2.3 Bidder: Means the individual, proprietary firm, firm in partnership, limited company private or public or corporation.
2.4 “Year” means “Financial Year” unless stated otherwise.

3.0 Method of application:
3.1 If the bidder is an individual, the application shall be signed by him above his full type written name and current address.
3.2 If the bidder is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
3.3 If the bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses, or, alternatively, by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should
accompanied the application.

3.4 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

4.0 Final decision making authority.
The employer reserves the right to accept or reject any bid and to annul the process and reject all bids at any time, without assigning any reason or incurring any liability to the bidders.

5.0 Particulars provisional
The particulars of the work given in Section 1 are provisional. They are liable to change and must be considered only as advance information to assist the bidder.

6.0 Site visit

The bidder is advised to visit the site of work, at his own cost, and examine it and its surroundings to collect all information that he considers necessary for proper assessment of the prospective assignment.

7.0 Initial criteria for eligibility

7.1 The Bidder should have satisfactorily completed works during the last seven years ending previous day of last date of submission of tenders. For this purpose, cost of work shall mean gross value of the completed work including cost of material supplied by the Government/Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer/Project Manager or equivalent.

(i) Three similar works each costing not less than Rs.………………., or completed two similar works each costing not less than Rs.………………., or completed one similar work costing not less than Rs.……………….

and

(ii) One work of any nature (either part of (i) above or a separate one) costing not less than Rs.……………… with Central/State Government/Central Autonomous Body/Central Public Sector Undertaking.

Similar work shall mean works of ………………….

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of seven percent per annum; calculated from the date of completion to last date of receipt of applications for tenders.

7.2 At the time of purchase of tender, the tender shall have to furnish an affidavit as under:

“I/We undertake and confirm that eligible similar work(s) has /have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred from tendering in NID contracts in future forever. Also, if such a violation comes to the notice of Department before restart date of work, the Engineer-in-Charge shall be free to forit the entire amount of Earnest Money Deposit/Performance Guarantee.”

7.3 The bidder should have had average annual financial turn over (gross) of Rs.……….. on Civil/Electrical construction work during the last available three consecutive balance sheets (may range from six to eighteen months) duly audited by Charted Accountant. Year in which no turnover is shown would also be considered for working out the average.

7.4 The bidder should not have incurred any loss in more than two years during available last five consecutive balance sheets, duly certified and audited by the Chartered Accountant.
7.5 The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:

\[
\text{Bidding Capacity} = ([A \times N^2] - B)
\]

Where,

\(A\) = Maximum turnover in construction works executed in any one year during the last five years taking into account the completed as well as works in progress. The value of completed works shall be brought to current costing level by enhancing at a simple rate of seven percent per annum (as mentioned in Para 7.1 of Appendix-20).

\(N\) = Number of years prescribed for completion of work for which bids has been invited.

\(B\) = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

7.6 The bidder should have a solvency of Rs. ....................... certified by his Bankers. (Not required if applicant is a Class-I (Civil) registered contractor of CPWD)

7.7 The bidder should own constructions equipment as per list required for the proper and timely execution of the work. Else, he should certify that he would be able to manage the equipment by hiring etc., and submit the list of firms from whom he proposes to hire.

7.8 The bidder should have sufficient number of Technical and Administrative employees for the proper execution of the contract. The bidder should submit a list of these employees stating clearly how they would be involved in this work.

7.9 The bidder’s performance for each work completed in the last seven years and on hand should be certified by an officer not below the rank of Executive Engineer or equivalent and should be obtained in sealed cover.

* May be struck off for works with estimated cost more than Rs. 25 Crores.

8.0 Evaluation criteria

8.1 The details submitted by the bidders will be evaluated in the following manner:

8.1.1 The initial criteria prescribed in para 7.1 to 7.5 above in respect of experience of similar class of works completed, bidding capacity and financial turn over etc. will first be scrutinized and the bidder’s eligibility for the work will be determined.

8.1.2 The bidders qualifying the initial criteria as set out in para 7.1 to 7.5 above will be evaluated with the following criteria by scoring method on the basis of details furnished by them.

(a) Financial strength (Form ‘A’ & ‘B’) Maximum 20 marks
(b) Experience in similar nature of work during last seven years Maximum 20 marks
(c) Performance on works (Form ‘E’) – Time over run Maximum 20 marks
(d) Performance on works (Form ‘E’) – Quality Maximum 15 marks
(e) Personnel and Establishment (Form “F”&“G”) Maximum 10 marks
(f) Plant & Equipment (Form “H”) Maximum 15 marks

Total 100 marks

To become eligible for short listing the bidder must secure at least fifty percent marks in each and sixty percent marks in aggregate.

The department, however, reserves the right to restrict the list of such qualified contractors to any number deemed suitable.
8.2 Even though any bidder may satisfy the above requirements, he would be liable to disqualification if he has:
(a) made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document,
(b) record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc.

9.0 Financial information
Bidder should furnish the following financial information:
Annual financial statement for the last five year in (Form “A”) and solvency certificate in (Form “B”)

10.0 Experience in works highlighting experience in similar works
10.1 Bidder should furnish the following:
(a) List of all works of similar nature successfully completed during the last seven years in (Form “C”).
(b) List of the projects under execution or awarded in (Form “D”).
10.2 Particulars of completed works and performance of the bidder duly authenticated/certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each work completed or in progress in (Form “E”).
10.3 Information in (Form “D”) should be complete and no work should be left out.

11.0 Organisation information
Bidder is required to submit the information in respect of his organization in Forms “F” & “G”

12.0 Construction plant and equipment
Bidder should furnish the list of construction plant and equipment including steel shuttering, centering and scaffolding to be used in carrying out the work. (in Form “H”). Details of any other plant & equipment required for the work not included available with the applicant may also be indicated.

13.0 Letter of transmittal
The bidder should submit the letter of transmittal attached with the document.

14.0 Opening of Price bid
After evaluation of applications, a list of short listed agencies will be prepared. Thereafter the financial bids of only the qualified and technically acceptable bidders shall be opened at the notified time, date and place in the presence of the qualified bidders or their representatives. The bid shall remain valid for a period mentioned below:
1. For specialized work involving three envelope system - 120 days from the date of opening of technical bids.
2. Normal works involving two/three envelope system - 90 days from the date of opening of technical bids.

15.0 Award criteria
15.1 The employer reserves the right, without being liable for any damages or obligation to inform the bidder, to:
(a) amend the scope and value of contract to the bidder.
(b) Reject any or all the applications without assigning any reason.
15.2 Any effort on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind is prohibited.
SECTION III
INFORMATION REGARDING ELIGIBILITY
LETTER OF TRANSMITTAL

From:

To
Secratory & Head
General Administration
NID,Paldi
A `bad

Subject: Submission of bids for the work of CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad

NIT No. 10 /16-17

Sir,

Having examined the details given in press notice and bid document for the above work, I/we hereby submit the relevant information.

1. I/we hereby certify that all the statement made and information supplied in the enclosed forms A to H and accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we submit the requisite certified solvency certificate and authorize the Sr. Engineer: Land, Bldg., Maintenance NID, A`bad to approach the Bank for issuing the solvency certificate to confirm the correctness thereof. I/we also authorize Sr. Engineer, LMB, NID, A`bad to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. I/we submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following works:

Name of work

Certificate from

Enclosures:
Seal of bidder

Date of submission:

Signature(s) of Bidder(s).
ACCEPTANCE OF TENDER CONDITIONS

From: (On the letter head of the company by the authorized officer having power of attorney)

To,
Secretary & Head,
General Administration
NID, Paldi,
Ahmedabad

Sub: CARPENTRY works of wooden ducting to be carried out for Air Conditioning system at second floor of NID Campus at Ahmedabad

(NIT No.: 10/16-17 dated 17.10.2016)

Sir,

i) This has reference to above referred tender. I/We are pleased to submit our tender for the above work after visited the site of work at NID premises and I/We hereby unconditionally accept the tender conditions and tender documents in its entirety for the above work.

ii) I/we are eligible to submit the tender for the subject tender and I/We are in possession of all the documents required.

iii) I/We have viewed and read the terms and conditions of this GCC carefully. I/We have downloaded all the documents forming part of the tender document:
   a) Notice Inviting e-Tender.
   b) Quoting Sheet for Tenderer / Bill of Quantities
   c) Appendix – I Condition of Contract
   d) Appendix – II Acceptance of Tender Conditions
   e) Tender Drawings
   f) Approved Makes
   g) Corrigendum, if any.

iv) I/we have uploaded the mandatory scanned documents such as cost of tender document, EMD and other documents as per Notice Inviting e-tender AND I/We agree to pay the cost of tender document, EMD and other documents in physical form in the form and manner as described in NIT.

v) Should this tender be accepted, I/We agree to abide by and fulfill all terms and conditions referred to above and as contained in tender documents elsewhere and in default thereof, to forfeit and pay NID, Ahmedabad, or its successors or its authorized nominees such sums of money as are stipulated in the notice inviting tenders and tender documents.

vi) If I/we fail to commence the work within 15 days of the date of issue of Letter of Award and/or I/we fail to sign the agreement as per Clauses of Contract and/or I/we fail to submit security deposit per Clauses of Contract, I/we agree that NID, Ahmedabad shall, without prejudice to any other right or remedy, be at liberty to cancel the Letter of Award and to forfeit the said earnest money as specified above.

Yours faithfully,

(Signature of the tenderer with rubber stamp)

Dated ____________________
# FORM ‘A’
## FINANCIAL INFORMATION

**I. Financial Statements** – Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

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(i) Gross Annual turnover on construction works. (ii) profit/Loss.

**II. Financial arrangements for carrying out the proposed work.**

**III. Solvency Certificate from Bankers of the bidder in the prescribed Form “B”.**

Signature of Chartered Accountant with Seal  
Signature of Bidder(s).
FORM “B”

FORM OF BANKERS’ CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s./
Sh................................................................. having marginally noted address, a customer of our bank are/is
respectable and can be treated as good for any engagement Upto a limit of Rs..................
(Rupees..........................................................)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For the Bank

NOTE

(1) Bankers certificates should be on letter head of the Bank, sealed in cover addressed to tendering
authority.
(2) In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

Certified that the above list of works is complete and no work has been left out and that the information given is
correct to my knowledge and belief.

Signature of Bidder(s)
FORM ‘C’

DETAIL OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST FIVE YEARS ENDING LAST DAY OF THE MONTH........

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of work/project and location</th>
<th>Owner or sponsoring organization</th>
<th>Cost of work</th>
<th>Date of commencement as per contract</th>
<th>Stipulated date of completion</th>
<th>Actual date of completion</th>
<th>Litigation/ arbitration cases pending/ in progress with details*</th>
<th>Name and address/ telephone number of officer to whom reference can be made</th>
<th>Remarks</th>
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* Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Bidder(s)
FORM ‘D’

PROJECTS UNDER EXECUTION OR AWARDED

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of work/project and location</th>
<th>Owner or sponsoring organization</th>
<th>Cost of work</th>
<th>Date of commencement as per contract</th>
<th>Stipulated date of completion</th>
<th>Upto date percentage of the progress of work</th>
<th>Slow Progress if any and reasons thereof</th>
<th>Name and address/telephone number of officer to whom reference can be made</th>
<th>Remarks</th>
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</table>

Certified that the above list of works is complete and no work has been left out and that the information given is correct to my knowledge and belief.

Signature of Bidder(s)
FORM ‘E’

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORMS “C” & “D”

1. Name of work/project & location

2. Agreement no.

3. Estimated cost

4. Tendered cost

5. Date of start

6. Date of completion
   (i) Stipulated date of completion
   (ii) Actual date of completion

7. Amount of compensation levied for delayed completion, if any

8. Amount of reduced rate items, if any

9. Performance Report
   (1) Quality of work Very Good/Good/Fair/Poor
   (2) Financial soundness Very Good/Good/Fair/Poor
   (3) Technical Proficiency Very Good/Good/Fair/Poor
   (4) Resourcefulness Very Good/Good/Fair/Poor
   (5) General Behavior Very Good/Good/Fair/Poor

Dated: Executive Engineer or Equivalent
FORM “F”

STRUCTURE & ORGANISATION

1. Name & address of the bidder
2. Telephone no./Telex no./Fax no./e-mail address.
3. Legal status of the bidder (attach copies of original document defining the legal status)
   (a) An Individual
   (b) A proprietary firm
   (c) A firm in partnership
   (d) A limited company or Corporation
4. Particulars of registration with various Government Bodies (attach attested photocopy)

<table>
<thead>
<tr>
<th>Organization/Place of registration</th>
<th>Registration No. with class category, if any</th>
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5. Names and titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorized to act for the organization
7. Was the bidder ever required to suspend construction for a period of more than six months continuously after he commenced the construction? If so, give the name for the project and reasons for suspension of work.
8. Has the bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
9. Has the bidder, or any constituent partner in case of partnership firm, ever been debarred/black listed for tendering in any organization at any time? If so, give details
10. Has the bidder, or any constituent partner in case of partnership firm, ever been convicted by the court of law? If so, give details.
11. In which field of Civil Engineering, the bidder has specialization and interest?
12. Any other information considered necessary but not included at above.

Signature of Bidder(s)
**FORM ‘G’**

DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Designation</th>
<th>Total number</th>
<th>Number available for this work</th>
<th>Name</th>
<th>Qualifications</th>
<th>Professional experience and details of work carried out</th>
<th>How He/she would be involved in this work</th>
<th>Remarks</th>
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Signature of Bidder(s)
## FORM ‘H’

**DETAILS OF PLANT MACHINERY AND EQUIPMENT LIKELY TO BE USED IN CARRYING OUT THE WORK**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of equipment</th>
<th>Nos.</th>
<th>Capacity or type</th>
<th>Age</th>
<th>Condition</th>
<th>Ownership status</th>
<th>Current location</th>
<th>Remarks</th>
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Item Rate Tender & Contract for Works

(A) Tender for the work of:

...........................................................................................................................................................................

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the NID Authority within the time specified in Schedule ‘F’ viz., schedule of quantities and in accordance with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for thirty/ forty five/ sixty/ ninety (30/45/60/90) days from the due date of its opening in case of single bid system / Ninety(90) days from the date of opening of technical bid in case tenders are invited on 2 bid/envelop system/ One hundred twenty(120) days from the date of opening of technical bid in case bids are invited on 3 bid/envelop system for specialized work (strike out as the case may be) and not to make any modification in its terms and conditions.

A sum of Rs.50,000/- is hereby forwarded in cash/demand draft of a scheduled bank.

I/We agree that the said NID Authority or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that NID Authority or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in NID in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated........................................................................................................................ Signature of Contractor
Witness:...................................................................................................................... Postal Address
Address:....................................................................................................................
Occupation:................................................................................................................

Page 25 of 26
SPECIFICATION OF MATERIALS FOR CARPENTRY WORKS

Approximate quantities are mentioned below:

- Special Ghana wood: 3"x1.5" (7'0" long) – after planing
- 12mm Plywood Commercial: 8' x 4'
- 12mm Plywood Commercial: 7' x 4'
- 6mm Plywood Commercial: 7' x 4'
- 25mm Block Board: 8' x 4': 15 sheets – Power touch – or approved equivalent by NID
- Special Ghana Wood border Patti: 1.5" x 0.5" (7'0" long) 100 nos.
- Laminate: 1 mm th. Color selected & approved by NID.
- Hardware:
  - Abro Tape: 25mm
  - 50x12 PVC Grip:
  - 60x10 RK Screw: CS
  - 75x10 RK Screw: CS
  - 45x8 RK Screw: CS
  - 14x1.75 Nails:
  - 2" Nails:
  - 14x1.25 Nails:
  - 17x1.25 Nails:
  - Fevicol: SH - Pidiite
  - Hinges, Stoppers – Brass CP
  - Multipurpose Locks - Godrej
- Plywood & Black Board
  - Century
  - Duro
  - Monarch
  - Green
- Laminate:
  - Bloom
  - Sundek
  - Royal Touche
  - Green

NID reserves the right to choose any one of the make of materials and its decision is final & binding to all.
1. All work proposed for execution by contract will be notified in a form of invitation to tender pasted in public places and signed by the officer inviting tender or by publication in Newspapers or posted on website as the case may be.

This form will state the work to be carried out, as well as the date for submitting and opening tenders and the time allowed for carrying out the work, also the amount of earnest money to be deposited with the tender, and the amount of the security deposit and Performance Guarantee to be deposited by the successful tenderer and the percentage, if any, to be deducted from bills. Copies of the specifications, designs and drawings and any other documents required in connection with the work signed for the purpose of identification by the officer inviting tender shall also be open for inspection by the contractor at the office of officer inviting tender during office hours.

2. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power-of attorney authorizing him to do so, such power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the Indian Partnership Act, 1952.

3. Receipts for payment made on account of work, when executed by a firm, must also be signed by all the partners, except where contractors are described in their tender as a firm, in which case the receipts must be signed in the name of the firm by one of the partners, or by some other person having due authority to give effectual receipts for the firm.

4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders, which propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort, including conditional rebates, will be summarily rejected. No single tender shall include more than one work, but contractors who wish to tender for two or more works shall submit separate tender for each. Tender shall have the name and number of the works to which they refer, written on the envelopes.

The rate(s) must be quoted in decimal coinage. Amounts must be quoted in full rupees by ignoring fifty paisa and considering more than fifty paisa as rupee one.

In case the lowest tendered amount (worked out on the basis of quoted rate of Individual items) of two or more contractors is same, then such lowest contractors may be asked to submit sealed revised offer quoting rate of each item of the schedule of quantity for all subsections/sub heads as the case may be, but the revised quoted rate of each item of schedule of quantity for all sub sections/sub heads should not be higher than their respective original rate quoted already at the time of submission of tender. The lowest tender shall be decided.

If the revised tendered amount (worked out on the basis of quoted rate of individual items) of two or more contractors received in revised offer is again found to be equal,
then the lowest tender, among such contractors, shall be decided by draw of lots in the presence of and the authorised officers/concerned officers of NID the lowest contractors those have quoted equal amount of their tenders.

In case of any such lowest contractor in his revised offer quotes rate of any item more than their respective original rate quoted already at the time of submission of tender, then such revised offer shall be treated invalid. Such case of revised offer of the lowest contractor or case of refusal to submit revised offer by the lowest contractor shall be treated as withdrawal of his tender before acceptance and fifty percent of his earnest money shall be forfeited.

In case all the lowest contractors those have same tendered amount (as a result of them quoted rate of individual items), refuse to submit revised offers, then tenders are to be recalled after forfeiting fifty percent of EMD of each lowest contractor.

Contractor, whose earnest money is forfeited because of non-submission of revised offer, or quoting higher revised rate(s) of any item(s) than their respective original rate quoted already at the time of submission of his bid shall not be allowed to participate in the retendering process of the work.

4 A. Applicable for Percentage Rate Tender only (CPWD-7)

In case of Percentage Rate Tenders, contractor shall fill up the usual printed form, stating at what percentage below/above (in figures as well as in words) the total estimated cost given in Schedule of Quantities at Schedule-A, he will be willing to execute the work. The tender submitted shall be treated as invalid if:

1. The contractor does not quote percentage above/below on the total amount of tender or any section/sub head of the tender.
2. The percentage above/below is not quoted in figures & words both on the total amount of tender or any section/sub head of the tender.
3. The percentage quoted above/below is different in figures & words on the total amount of tender or any section/sub head of the tender.

Tenders, which propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort including conditional rebates, will be summarily rejected. No single tender shall include more than one work, but contractors who wish to tender for two or more works shall submit separate tender for each. Tender shall have the name and number of the works to which they refer, written on the envelopes.

4B. In case the lowest tendered amount (estimated cost + amount worked on the basis of percentage above/below) of two or more contractors is same, such lowest contractors will be asked to submit sealed revised offer in the form of letter mentioning percentage above/below on estimated cost of tender including all sub sections/sub heads as the case maybe, but the revised percentage quoted above/below on tendered cost or on each sub section/sub head should not be higher than the percentage quoted at the time of submission of tender. The lowest tender shall be decided on the basis of revised offers.

In case any of such contractor refuses to submit revised offer, then it shall be treated as withdrawal of his tender before acceptance and fifty percent of earnest money shall be forfeited.

If the revised tendered amount of two more contractors received in revised offer is again found to be equal, the lowest tender, among such contractors, shall be decided by draw of lots in the presence of [SE of the circle, EE(s) in-charge of major & minor component(s)]
And the authorise and the authorised officers/concerned officers of NID the lowest contractors those have quoted equal amount of their tenders
In case all the lowest contractors those have quoted same tendered amount, refuse to submit revised offers, then tenders are to be recalled after forfeiting 50% of EMD of each contractor.

Contractor(s), whose earnest money is forfeited because of non-submission of revised offer, shall not be allowed to participate in the re-tendering process of the work.

5. The officer inviting tender or his duly authorized assistant, will open tenders in the presence of any intending contractors who may be present at the time, and will enter the amounts of the several tenders in a comparative statement in a suitable form. In the event of a tender being accepted, a receipt for the earnest money shall thereupon be given to the contractor who shall thereupon for the purpose of identification sign copies of the specifications and other documents mentioned in Rule-I of general conditions of contract. In the event of a tender being rejected, the earnest money shall thereupon be returned to the contractor remitting the same, without any interest.

6. The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest or any other tender.

7. The receipt of an accountant or clerk for any money paid by the contractor will not be considered as any acknowledgment or payment to the officer inviting tender and the contractor shall be responsible for seeing that he procures a receipt signed by the officer inviting tender or a duly authorized Cashier.

8. The memorandum of work tendered for and the schedule of materials to be supplied by the department and their issue-rates, shall be filled and completed in the office of the officer inviting tender before the tender form is issued. If a form is issued to an intending bidder without having been so filled in and incomplete, he shall request the officer to have this done before he completes and delivers his tender.

9. The bidders shall sign a declaration under the officials Secret Act 1923, for maintaining secrecy of the tender documents drawings or other records connected with the work given to them. The unsuccessful bidders shall return all the drawings given to them.

9A Use of correcting fluid, anywhere in tender document is not permitted. Such tender is liable for rejection.

10. In the case of Item Rate Tenders, only rates quoted shall be considered. Any tender containing percentage below/above the rates quoted is liable to be rejected. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words, then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally, but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount. In event no rate has been quoted for any item(s), leaving space both in figure(s), word(s), and amount blank, it will be presumed that the contractor has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.
Applicable for percentage Rate Tender only (CPWD - 7)

10. A. In case of Percentage Rate Tenders only percentage quoted shall be considered. Any tender containing item rates is liable to be rejected. Percentage quoted by the contractor in percentage rate tender shall be accurately filled in figures and words, so that there is no discrepancy.

Applicable for Item Rate Tender only (CPWD - 8)

11. In the case of any tender where unit rate of any item/items appear unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation, such a tender is liable to be disqualified and rejected.

12. All rates shall be quoted on the tender form. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words and the amount in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word ‘Rs.’ should be written before the figure of rupees and word ‘P’ after the decimal figures, e.g. ‘Rs. 2.15 P’ and in case of words, the word ‘Rupees’ should precede and the word ‘Paisa’ should be written at the end. Unless the rate is in whole rupees and followed by the word ‘only’ it should invariably be upto two decimal places. While quoting the rate in schedule of quantities, the word ‘only’ should be written closely following the amount and it should not be written in the next line.

12 A. In Percentage Rate Tender, the bidder shall quote percentage below/above (in figures as well as in words) at which he will be willing to execute the work. He shall also work out the total amount of his offer and the same should be written in figures as well as in words in such a way that no interpolation is possible. In case of figures, the word ‘Rs.’ should be written before the figure of rupees and word ‘P’ after the decimal figures, e.g. ‘Rs. 2.15P’ and in case of words, the word ‘Rupees’ should precede and the word ‘Paisa’ should be written at the end.

Applicable for Percentage Rate Tender only (CPWD - 7)

13. (i) The Contractor whose tender is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the tendered amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10,000/-) or Demand Draft of any scheduled bank/Pay order of any scheduled bank.

(ii) The contractor whose tender is accepted will also be required to furnish by way of Security Deposit for the fulfillment of his contract, an amount equal to five percent of the tendered value of the work. The Security deposit will be collected by deductions from the running bills as well as final bill of the contractor at the rates mentioned above. The Security amount will also be accepted of a Scheduled Bank demand draft.

14. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated in writing to the Engineer-in-Charge.

15. Sales-tax/VAT (except service tax), purchase tax, turnover tax or any other tax applicable in respect of this contract shall be payable by the Contractor and Government will not entertain any claim whatsoever in respect of the same. However, in respect of and labour cess same shall be paid by the contractor to the concerned department on demand and it will be reimbursed to him by the Engineer-in-Charge after satisfying that it has been actually and genuinely paid by the contractor.

16. The contractor shall give a list of NID employees related to him.

17. The tender for the work shall not be witnessed by a contractor or contractors who himself/ themselves has/have tendered or who may and has/have tendered for the same work. Failure to observe this condition would render, tenders of the contractors tendering, as well as witnessing the tender, liable to summary rejection.

18. The tender for composite work includes, in addition to building work, all other works such as sanitary and water supply installations drainage installation, electrical work, horticulture work, roads and paths etc. The bidder apart from being a registered contractor (B&R) of appropriate class, must associate himself with agencies of
appropriate class which are eligible to tender for sanitary and water supply drainage, electrical and horticulture works in the composite tender.

19. The contractor shall submit list of works which are in hand (progress) in the following form:-

<table>
<thead>
<tr>
<th>Name of work</th>
<th>Name and particulars of Division/office where work is being executed</th>
<th>Value of work</th>
<th>Position of works in progress</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
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<tr>
<td>3.</td>
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<tr>
<td>4.</td>
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<td></td>
<td></td>
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<tr>
<td>5.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

20. The contractor shall comply with the provisions of the Apprentices Act 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the competent authority of NID may at his discretion, without prejudice to any other right or remedy available in law, cancel the contract. The contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the said Act.
CONDITIONS OF CONTRACT

Definitions

1. The **Contract** means the documents forming the tender and acceptance thereof and the formal agreement executed between the competent authority on behalf of the authority conditions, the specifications, designs, drawings and instructions issued from time to time by the Engineer-in-Charge and all these documents taken together, shall be deemed to form one contract and shall be complementary to one another.

2. In the contract, the following expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them: -

   (i) The expression *works* or *work* shall, unless there be something either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or additional.

   (ii) The **Site** shall mean the land/or other places on, into or through which work is to be executed under the contract or any adjacent land, path or street through which work is to be executed under the contract or any adjacent land, path or street which may be allotted or used for the purpose of carrying out the contract.

   (iii) The **Contractor** shall mean the individual, firm or company, whether incorporated or not, undertaking the works and shall include the legal personal representative of such individual or the persons composing such firm or company, or the successors of such firm or company and the permitted assignees of such individual, firm or company.

   (iv) The **Engineer-in-charge** means the Engineer Officer who shall supervise and be In-charge of the work and who shall sign the contract on behalf of the NID Authority as mentioned in Schedule ‘F’ hereunder.

   (v) **NID or NID Authority** shall mean the NID Authority.

   (vi) **Accepting Authority** shall mean the authority mentioned in Schedule ‘F’.

   (vii) **Excepted Risk** are risks due to riots (other than those on account of contractor’s employees), war (whether declared or not) invasion, act of foreign enemies, hostilities, NID, damages from aircraft, acts of God, such as earthquake, lightning and unprecedented floods, and other causes over which the contractor has no control and accepted as such by the Accepting Authority or causes solely due to use or occupation by Government of the part of the works in respect of which a certificate of completion has been issued or a cause solely due to Government’s faulty design of works.

   (viii) **Market Rate** shall be the rate as decided by the Engineer-in-Charge on the basis of the cost of materials and labor at the site where the work is to be executed plus the percentage mentioned in Schedule ‘F’ to cover, all overheads and profits.

   (viii) **Schedule(s)** referred to in these conditions shall mean the relevant schedule(s) annexed to the tender papers or the standard Schedule of Rates of the NID mentioned in Schedule ‘F’ hereunder, with the amendments thereto issued up to the date of receipt of the tender.
(ix) **Department** means department which invites tenders on behalf of NID Authority as specified in schedule ‘F’.

(x) **District Specifications** means the specifications followed by the State Government in the area where the work is to be executed.

(xi) **Tendered value** means the value of the entire work as stipulated in the letter of award.

(xii) **Date of commencement of work**: The date of commencement of work shall be the date of start as specified in schedule ‘F’ or the first date of handing over of the site, whichever is later, in accordance with the phasing if any, as indicated in the tender document.

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### Scope and Performance

3. Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.

4. Headings and Marginal notes to these General Conditions of Contract shall not be deemed to form part thereof or be taken into consideration in the interpretation or construction thereof or of the contract.

5. The contractor shall be furnished, free of cost one certified copy of the contract documents except standard specifications, Schedule of Rates and such other printed and published documents, together with all drawings as may be forming part of the tender papers. None of these documents shall be used for any purpose other than that of this contract.

6. The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labor, materials, tools, plants, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given in the Schedule of Quantities (Schedule-A) shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position and all other labours necessary in and for the full and entire execution and completion of the work as aforesaid in accordance with good practice and recognized principles.

7. The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works.

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### Works to be carried out

8. The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale drawing and figured dimensions in preference to scale and special conditions in preference to General Conditions.

8.1 In the case of discrepancy between the schedule of Quantities, the Specifications and/or the Drawings, the following order of preference shall be observed: -

(i) Description of Schedule of Quantities.

(ii) Particular Specification and Special Condition, if any.

(iii) Drawings.

(iv) CPWD Specifications.

(v) Indian Standard Specifications of B.I.S.
8.2 If there are varying or conflicting provisions made in any one document forming part of the contract, the Accepting Authority shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.

8.3 Any error in description, quantity or rate in Schedule of Quantities or any omission therefrom shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.

9. The successful bidder / contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of:

(i) the notice inviting tender, all the documents including drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.

(ii) Standard C.P.W.D. Form as mentioned in Schedule ‘F’ consisting of:

(a) Various standard clauses with corrections up to the date stipulated in Schedule ‘F’ along with annexure thereto.

(b) C.P.W.D. Safety Code.

(c) Model Rules for the protection of health, sanitary arrangements for workers employed by CPWD or its contractors.

(d) CPWD Contractor’s Labor Regulations.

(e) List of Acts and omissions for which fines can be imposed.

(iii) No payment for the work done will be made unless contract is signed by the contractor.
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Item Description</th>
<th>Quantity</th>
<th>UNIT</th>
<th>Tender Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Providing complete carpentry &amp; related including labor &amp; materials for installation of wooden box enclosure for new AC machines, including 3”x1.5” wooden framing with 12mm plywood enclosure (bottom &amp; side) and 6mm plywood on top (dome area) with laminate on all exposed surfaces, including providing trap doors, AC grill cut-outs, etc. as shown on the drawings. Bottom of wooden box (as above) with provision for trap doors and return AC grills as shown on drawings (but excluding trap doors &amp; grills)</td>
<td>1100</td>
<td>SFT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Top of wooden box (as above), as shown on drawings</td>
<td>700</td>
<td>SFT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Front wooden box partition (as above) with provision for AC grills as shown on drawings (but excluding AC grills)</td>
<td>1000</td>
<td>SFT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Trap doors in bottom of wooden box (as per 1-a above)</td>
<td>400</td>
<td>SFT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Applying 1.0mm thick laminate on all exposed surfaces, as directed and as shown on drawings.</td>
<td>3200</td>
<td>SFT</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The rates shall be inclusive of all applicable taxes.  

Total Amount Rs.